

Punjabi University, Patiala
(Established under Punjab Act # 35 of 1961)
YOUTH WELFARE DEPARTMENT

SHORT TERM E-TENDER NOTICE

E-Tenders are invited on project rate basis through electronic tendering process are invited from the Bidder who got experience in these fields as mentioned below for Youth Welfare Department, fulfilling the eligibility criteria mentioned herein that should be uploaded & received on <https://tenderwizard.com/PUNJAB>

1. Last date and Time for receipt of Tender online : 23-01-2024 17:00
2. Time and date of opening Technical bids : 24-01-2024 10:00 AM
3. Time and date of opening Financial bid : 24-01-2024 13:00

Sr. No.	Description	Estimate Amount	Earnest Money (Refundable)	Tender Fees (Non Refundable)	Bid processing fee.	Time Period
1.	Services required for Providing Tent and Bedding, Sound and Lights Photography videography and LED walls & Decoration of Halls and Medal (Embossed), Trophies & Moments for North Zone Inter University Youth Festival 2023-24 held at Punjabi University Patiala.	28,30,000/- GST Extra as applicable	56,000-00	2,360/-	3339/-	Up to 29-01-2024 (All Services complete in all respect)

Aspiring Tenderer who has not obtained the User ID and password for participating in e- tendering may obtain the same by registering in the e- procurement portal www.tenderwizard.com/PUNJAB. The Tenderers once registered can participate in any of the department tenders. For any clarification contact 9257209340, 0172-5035985, 8146699866 or E-mail : etenderhelpdeskpb@gmail.com, pavitar.s@etenderwizard.com

All other details can be seen in the bidding document.

Terms and conditions:-


1. The Tender Fees & Earnest Money (separately) should be paid through e-payment (Internet Payment Gateway (Debit & Credit), Net banking & National Electronic Funds Transfer) only.
2. Bid Processing fee should be paid through e-payment (Debit/Credit or Net banking only).
3. In case Earnest Money, Tender Processing Fees and Bid Processing Fees are not deposited, the bids will not be considered and rejected straightaway.
4. **The Tender documents shall be uploaded in 2 folders.**
 - (i) **Folder-A:** Shall contain pre qualification documents such as PAN, GST No., EPF, ESI and affidavit regarding Non Black list etc. uploaded on website.
 - (ii) **Folder-B:** shall contain financial bid on the prescribed form.
5. **The folder-A:** Shall be opened only of those bidders whose earnest money is found to be in order.
6. **The folder-B:** Shall be opened only of those bidders who will be found technically qualified for the Supply.
7. The tender will be opened in the office of the Incharge Youth Welfare Department at Punjabi University Patiala.
8. Corrigendum /Addendum/Corrections, if any will be published in the web site only. bidders shall continue to check the web site <https://tenderwizard.com/PUNJAB>

PRE-QUALIFICATION REQUIREMENTS: -

1. The Bidder shall submit a copy of PAN No., GST No. etc.
2. The Bidder shall submit copies of EPF and ESI.
3. The bidders shall also submit affidavit regarding Non blacklisted by any Govt./ Semi Govt. Organization or any Corporation at any stage.

Terms and Conditions:-

1. Bidder must quote rate of all services. Few services rates provided by bidder will be rejected straightway.
2. Rate should shall be excluding GST, it will be paid extra.
3. Payment will be released to lowest bidder as schedule made by Incharge Youth welfare
4. Order will be placed to one Vendor/Service Provider for all the services (as attached)
5. All the services must be provided by the bidder up to 29-01-2024 complete in all respect.
6. If there is holiday on the receipt/opening day of the tender, the tender may be received/ opened on the next working day at the same time and at the same place.
7. The Committee reserves the right to reject the tender without assigning any reason before/after opening of the tender and the tenderers shall have no right or any claim what so ever for the same on this account.
8. University reserves the right to increase/ decrease the quantity of Services. The order for quantity of different items can be increased or decreased. The Lowest bidder must follow schedule of Services given by Incharge Youth welfare and bidder shall have no right or any claim what so ever for the same on this account.
9. The rate quoted by the bidder shall be inclusive of all the taxes or any other taxes levied by Central Govt. or State Government Authority or Local Bodies including their variations as notified by the Concerned Authority from time to time and of all the new taxes and levies that may be imposed. Firm will supply the material on quoted Rates which include F.O.R., Loading, Unloading, stacking at Punjabi University, Patiala and inclusive of all taxes. Nothing Extra shall be paid except GST, it will be paid extra as applicable.
10. In case of failure of Services as per ordered specifications, the University reserve the right to reject the order and can forfeit the earnest money deposited by the bidder.
11. In case of any dispute, the jurisdiction will be Patiala Local Court (Punjab) only.
12. In case of any clarification regarding tender contact Phone No. 98887-60567


Director/Incharge
Youth Welfare Department
Punjabi University,
Patiala.